

Socially distanced events

Here are some ideas for keeping people safe and comfortable during your fantastic socially distanced event. This is not an exhaustive list and the situation is changing quickly so check local guidelines at the time of your event as these should always take precedent over the below.



Talk to your venue about their safety measures, e.g. do they have floor markings, pre-set one-way systems, etc. There are some [government guidelines for various workplaces](#).

Have a run through of the safety measures at the site and make sure you are happy with how it will work ahead of the event.

Give clear guidance to attendees about the event's safety measures and what they can expect to happen on the day.

Tell attendees in advance if they need to bring items with them, e.g. face coverings, their own beverage, pen and paper, etc.



Have a plan for how people will move through the space – how will you take a register? How might attendees queue safely upon entry? How will you accommodate accessibility needs? EMBED have some [accessibility guidelines](#).

Keep contact to a minimum, e.g. avoid objects that everyone needs to handle.

Think about your cleaning regime, e.g. have a hand washing station or sanitiser available for attendees upon entry. WHO have some [guidelines for cleaning](#).

Perhaps have some disposable face coverings available for anyone who arrives without one. And remember to wipe objects and surfaces that may be touched regularly.



Put people at their ease, let attendees know they don't have to participate in any activities they don't want to.

Don't put yourself in any situations you are uncomfortable with as it's important to keep everyone safe including those running the event.

Think about air flow. Being outside is great for this and even if your event is indoors having a fresh air supply is important so throw open the windows and doors!

However remember the festival is in November! Tell attendees to wrap up warm so they can focus on having a good time and not being chilly.



For up-to-date guidelines visit:

- England - www.gov.uk/coronavirus
- Scotland - www.gov.scot/coronavirus-covid-19/
- Wales - gov.wales/coronavirus
- Northern Ireland - www.nidirect.gov.uk/campaigns/coronavirus-covid-19
- World Health Organisation - www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public