



Attendees

Audiences and visitors to your events and activities



Contributors

Speakers, panellists, exhibitors, event volunteers, partners and venue hosts who participate in delivery of your Being Human events and activities



Event organisers and Hub coordinators

The main organisers of the individual activities or programmes of events

| Source | Evaluation Tool | Reporting/ Action Needed |
|---------------------------|---|--|
| Audience members age 16+ | Attendee Questionnaire Available as hard copy and online | Hard copy responses sent to Being Human team by 14 Dec Online responses by 20 Dec |
| Young people age under 16 | Attendee Questionnaire under 16 Available as hard copy | Hard copy responses sent to Being Human team by 14 Dec |
| Contributors | Contributor Questionnaire Available online (hard copy on request) | Online responses by 20 Dec (hard copy responses sent to Being Human team by 14 Dec) |
| Organisers/ coordinators | All: Organiser Questionnaire Available online Some: Follow-up interview | Online responses by 20 Dec |

If using alternative evaluation methods, please request a reporting template and submit reports by 20 Dec to sarah@jenesysassociates.co.uk.